and offensive materia	l and	personal	safety.

In accordance with the teachings of the Catholic Church, the practice of communication must be totally honest and reflect the highest standard of accountability and sensitivity to human rights and relationships.

of others, respecting the legal boundaries of licensing and copyright, using language appropriate to and taking good care of all ICT equipment.

- 1. John Paul College is committed to ensuring all staff are aware of standards for the use of ICT within the school environment. Consequently, unacceptable use will not be tolerated under any circumstances and disciplinary action will be taken against any staff member who breaches this procedure.
- 2. John Paul College shall identify acceptable and unacceptable use of email and Internet systems and is committed to regularly updating this procedure.
 - 2.1 Acceptable use shall include but is not limited to:
 - Facilitating, gathering and disseminating appropriate information for educational orrelated purposes.
 - Encouraging collaborative projects and resource sharing
 - Assisting technology transfer
 - Fostering innovation
 - Building broader infrastructure in support of education and research
 - Fostering professional development
 - Undertaking administrative functions
 - Any other tasks that are for educational or related purposes or support and promote theschool and its ideals.